

# How to create a new story using Authoring Tool

How to Guide

# Log on to the EkStep Community Portal

The screenshot shows the EkStep Community Portal interface. At the top, there is a navigation bar with 'LESSONS', 'GROUPS', 'RESOURCES', 'PARTNERS', and 'BLOGS'. On the right, there are 'Login' and social media icons for Facebook and Google+. Below the navigation bar, there is a search filter section with 'Choose concepts 0 concept(s) chosen', 'in Any Language', 'for Any Grade', and a 'SEARCH' button. The main content area displays '56 Lessons' and a grid of lesson cards. The first row includes two identical cards for 'Aaloo-Maaloo-Kaaloo' (English Kindergarten, <5 yrs) by Pratham, a card for 'Dadaji Sneezed!' (English Kindergarten, <5 yrs) by Rohini EkStep, and a card for 'Digital CAMAL - Pratham' (Hindi Kindergarten, <5 yrs) by Ikpreet Singh. The second row includes three 'GLENworld' cards (English Kindergarten, 5-6 yrs) by GLEN Books, GLEN Entertainment Center, and GLEN Games, and a card for 'Look At Me' (English Kindergarten, 5-6 yrs) by Parul Chatterjee.

Login with Gmail or Facebook Account. The next page will ask you to Choose an account. Use the right gmail Id that you want to be associated with this portal and click on it. Post that, you will be logged in and be redirected to the logged in home page

# Click on Create New Lesson

Choose concepts 0 concept(s) chosen in Any Language for Any Grade Search for lesson more Q SEARCH

Lesson Type 4 Lesson Type Status Live Search in Everyone's lessons Date Type Select Date Type

Ordering Select Lesson Ordering From yyyy-mm-dd to yyyy-mm-dd APPLY

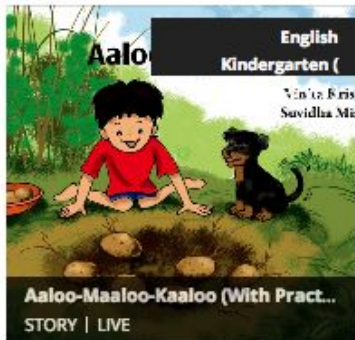
56 Lessons

+ Create New Lesson



**Aaloo** English Kindergarten ( )  
Vidya: Kris  
Suvidha: Mi

**Aaloo-Maaloo-Kaaloo**  
STORY | LIVE



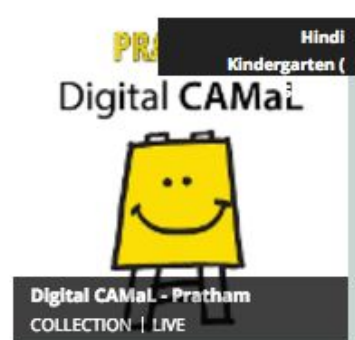
**Aaloo** English Kindergarten ( )  
Vidya: Kris  
Suvidha: Mi

**Aaloo-Maaloo-Kaaloo (With Pract...**  
STORY | LIVE



**English** Kindergarten ( )  
< 5 yrs )

**Dadaji Sneezed!**  
STORY | LIVE



**PRATHAM** Hindi Kindergarten ( )

**Digital CAMal**

**Digital CAMal - Pratham**  
COLLECTION | LIVE

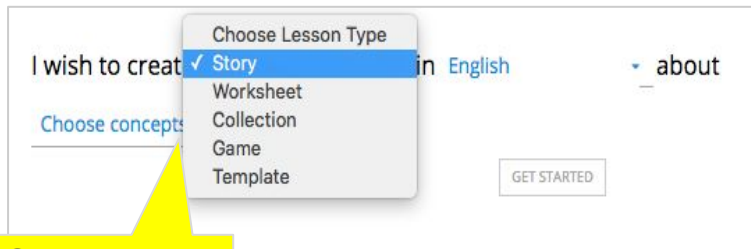
Click "Create New Lesson" to enter Authoring Tool

इस प्रथम क्माल के लिए बनाए गए समूह में आप पाएंगे: भाषा: बांग्लादेशी...

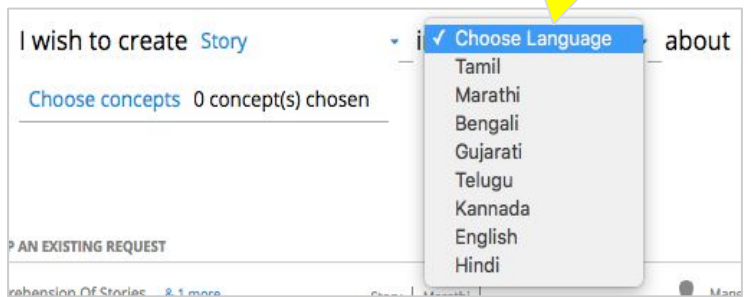
Last Updated On: 2016-07-20

Ikpreet Singh

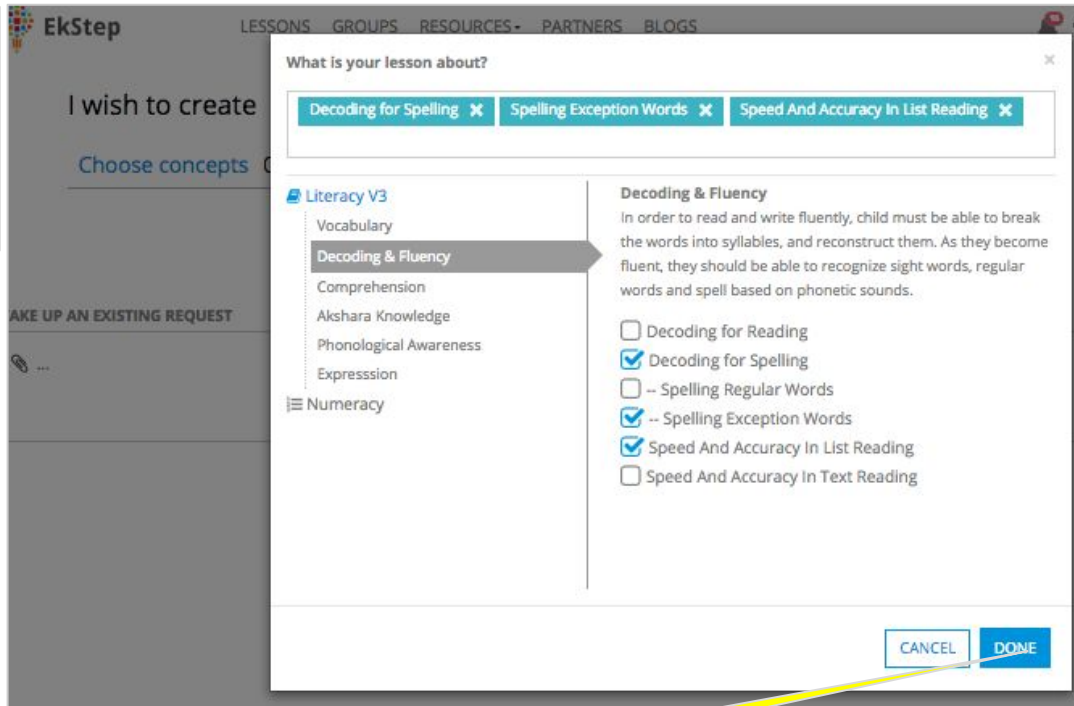
# Select Content type, Language and Concept to be taught



Select Content Type



Select Language



Select Concepts to be taught

# Select Template to create the content in and Start Creating


I wish to create **Story** in **English** about

Choose concepts 3 concept(s) chosen

GET STARTED

PICK A TEMPLATE

- RECORD AND PLAY
- BLANK TEMPLATE
- BLANK TEMPLATE



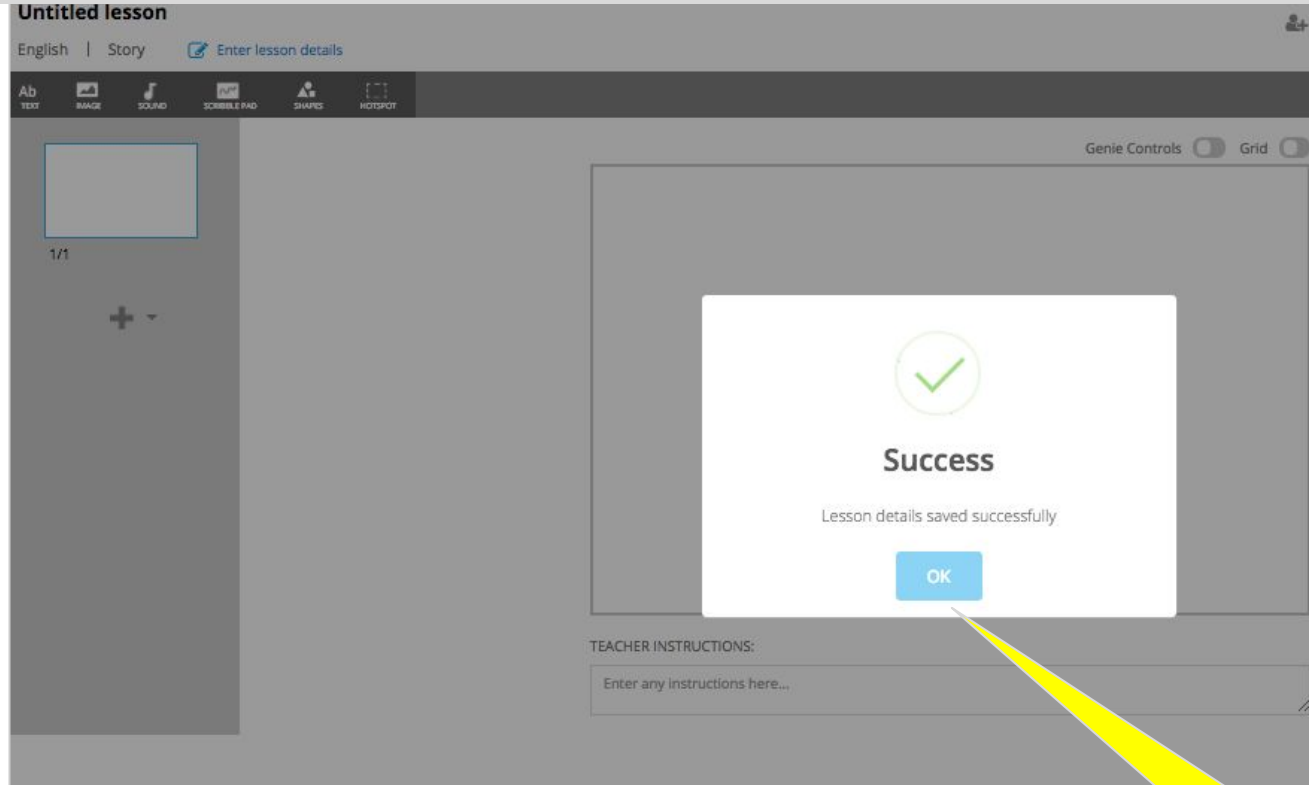
This is a template which can be added to stories to enable them for record and play. Ideal to practice speaking and conversations.

START CREATING

Select Content Template

Click on Start Creating button

# Await Confirmation page and enter the authoring environment



Await confirmation message

# Invite other users to co-author the story with you

## Untitled lesson

English | Story [Enter lesson details](#)



SEND FOR REVIEW

DOWNLOAD

PREVIEW

SAVE PROGRESS

CLOSE

Ab  
TEXT

IMAGE

SOUND

SCRIBBLE PAD

SHAPES

HOTSPOT



1



2/2



URL

To copy URL, press **ctrl + c**

\* Type usernames

\* Invitation message

SEND INVITES

Enter "Usernames" of collaborators to work together on this story. They would receive an invite to edit your story.

# Exploring Authoring Tool Controls - Add Text

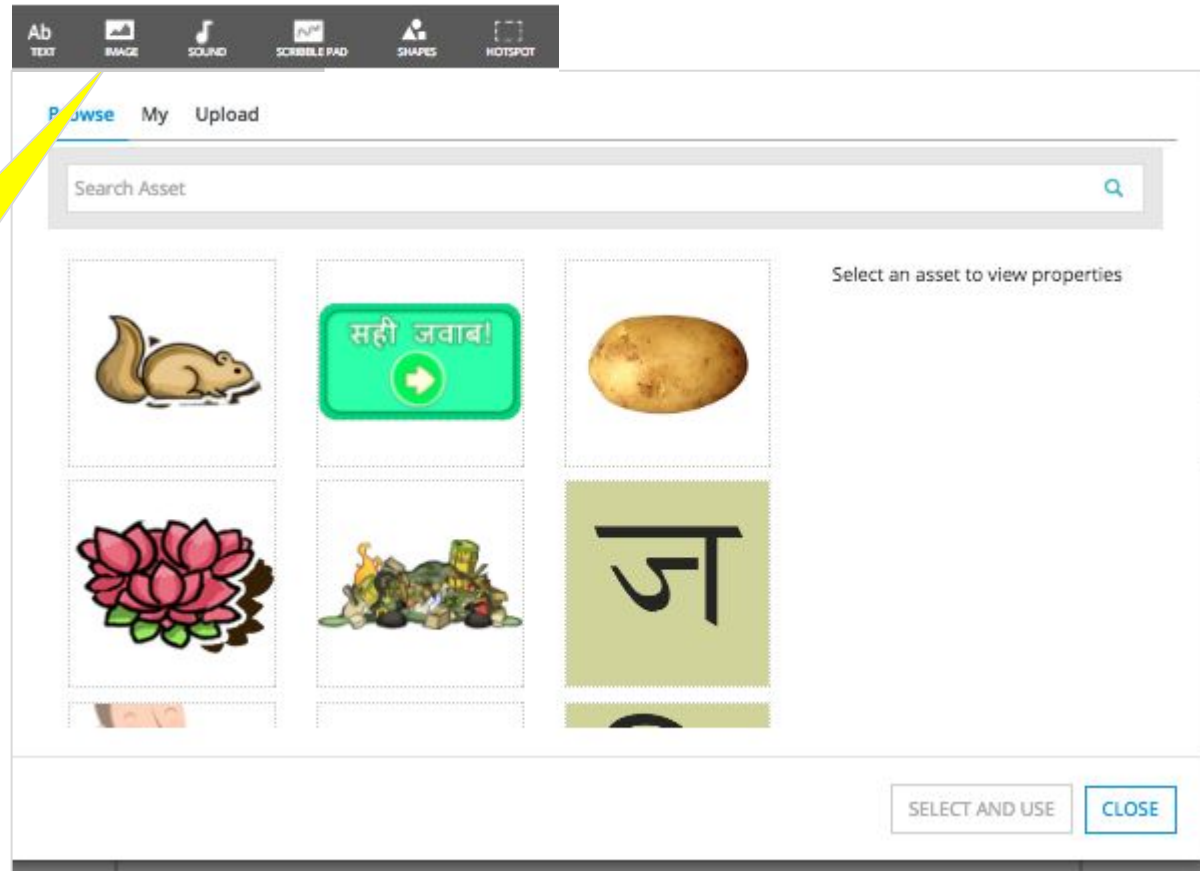
Click on "Text" button to add text. A text editor will appear on the main page. Enter text and click Done.

The screenshot displays the authoring tool's interface. At the top is a dark toolbar with icons for various actions: Text, Image, Sound, Scribble Pad, Shapes, Hotspot, Delete, Reorder, Color, Style, Font & Size, Attach Read Along Audio, and Add a Link. Below the toolbar is a main workspace. On the left side of the workspace, there is a vertical grey panel with a white box containing a plus sign and a dropdown arrow, and the text '1/1' below it. A yellow callout bubble points to the 'Text' button in the toolbar. On the right side of the workspace, a text editor is open, featuring a large text input area with the placeholder text 'Type your text here..'. Below the input area, it says 'Character limit: 1000' and has two buttons: 'DONE' and 'CANCEL'. At the bottom of the workspace, there is a section labeled 'TEACHER INSTRUCTIONS:' with a text input field containing the placeholder 'Enter any instructions here..'. In the top right corner of the workspace, there are two toggle switches labeled 'Genie Controls' and 'Grid'.



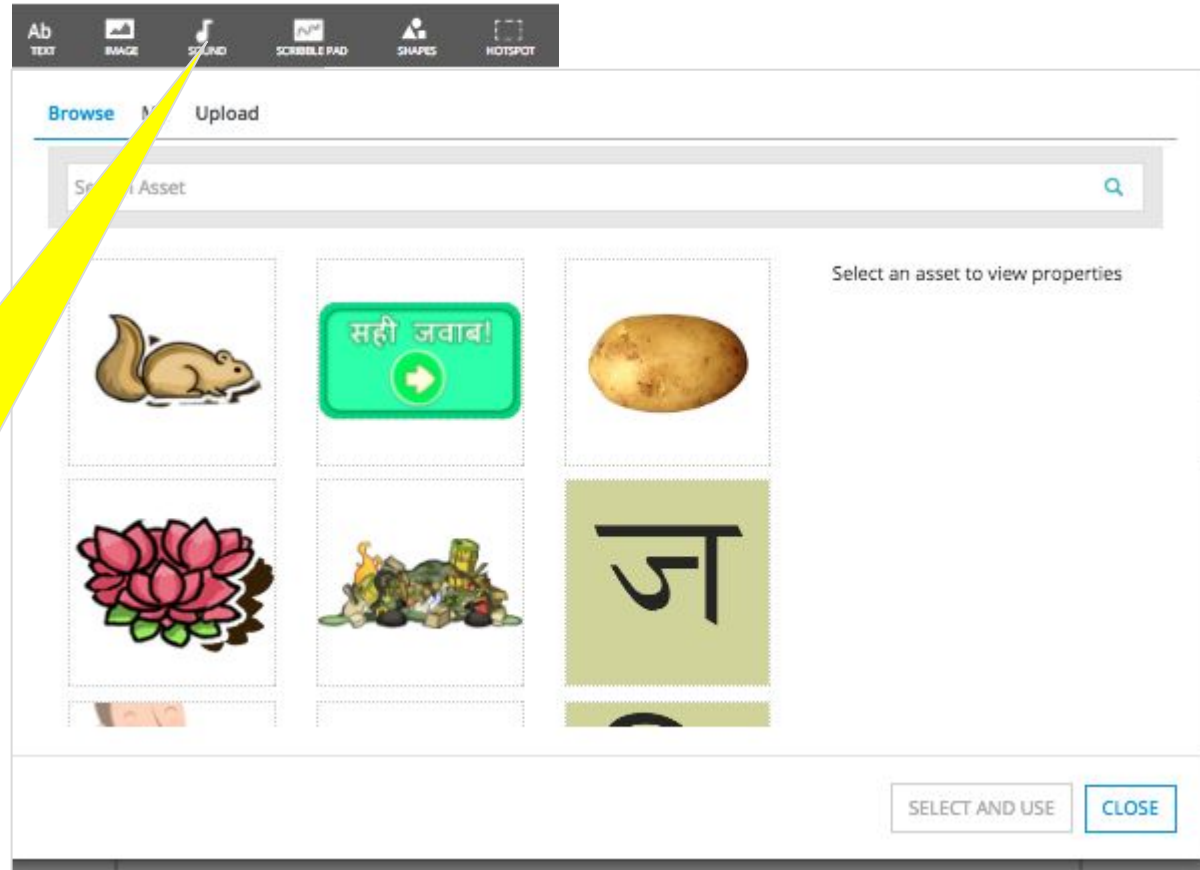
# Exploring Authoring Tool Controls - Add Image

Click on “Image” button to add an image. A pop-up image library will appear, where you can search for images using keywords and then “Select and Use” the appropriate image.

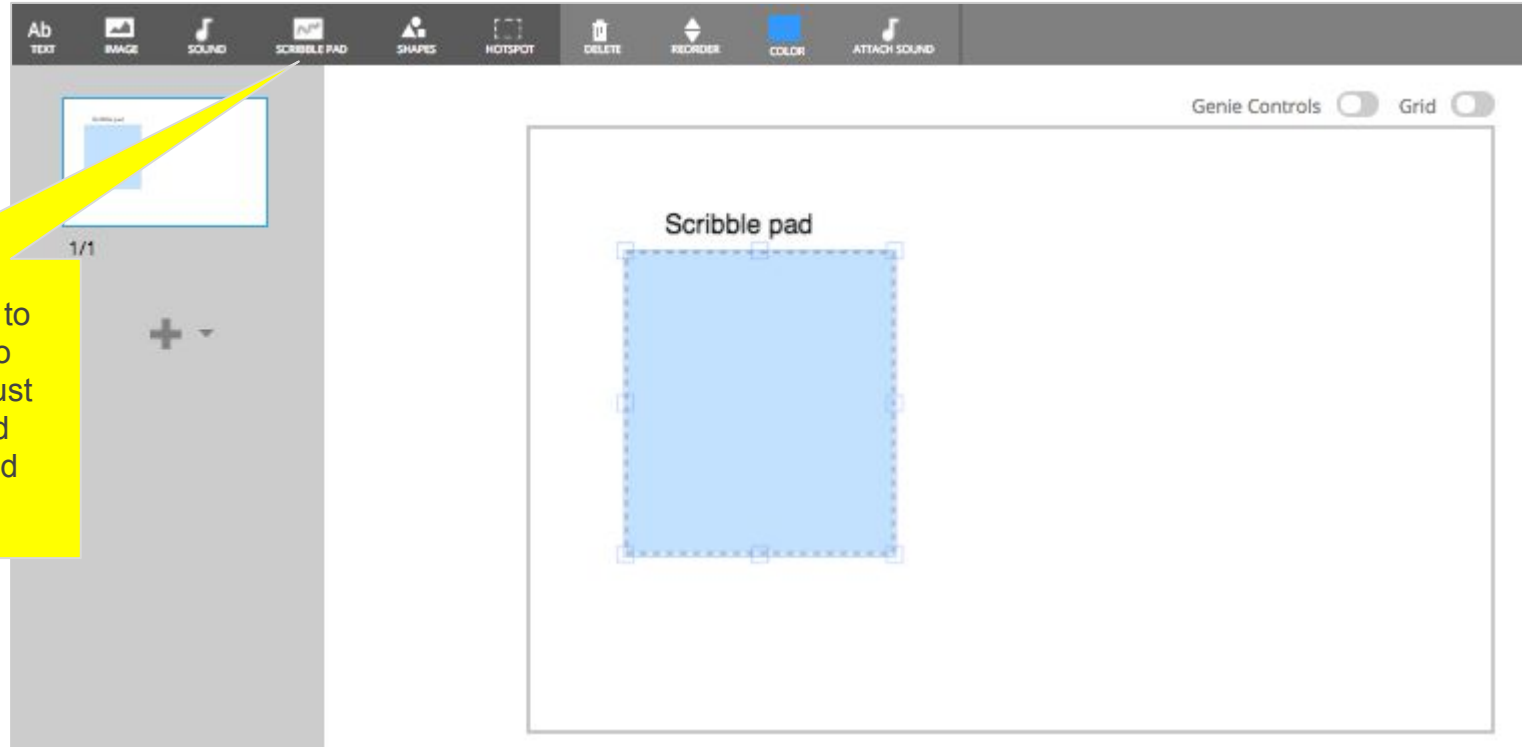


# Exploring Authoring Tool Controls - Add Sound

Click on “Sound” button to add an audio file. A pop-up audio library will appear, where you can search for audio sounds using keywords and then “Select and Use” the appropriate sound.. If sound is added to an object, the sound will be activated when the user touches the object on the screen. If sound is added to a page, then sound will be played when the page opens



# Exploring Authoring Tool Controls - Add Scribble Pad Feature



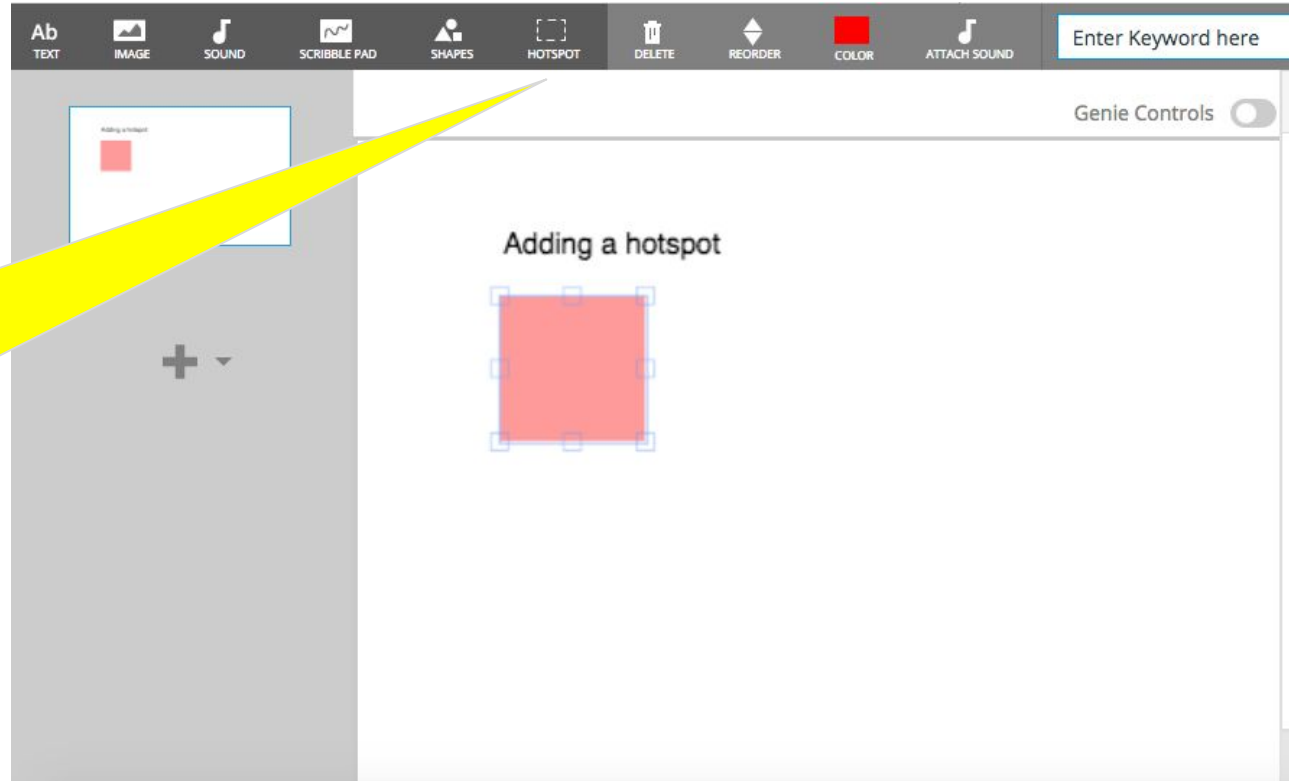
Click on "scribble pad" to add a scribble pad onto the page. You can adjust the position, shape and color of the scribble pad using control above.

# Exploring Authoring Tool Controls - Add Shapes

The screenshot displays the authoring tool's interface. At the top, a dark grey toolbar contains icons for various controls: TEXT, IMAGE, SOUND, SCRIBBLE PAD, SHAPES, HOTSPOT, DELETE, REORDER, COLOR, ATTACH SOUND, and ADD A LINK. The 'SHAPES' menu is open, showing three options: RECTANGLE, CIRCLE, and ROUNDED RECTANGLE, each with a corresponding icon. Below the toolbar, a canvas area shows a preview of the shapes (a yellow square, a red square, and a green circle) and a plus sign with a dropdown arrow. The main canvas area is titled 'Adding shapes' and shows the same three shapes: a yellow square, a red square with a blue border and handles, and a large green circle. A 'Genie Controls' toggle is visible in the top right corner of the canvas area.

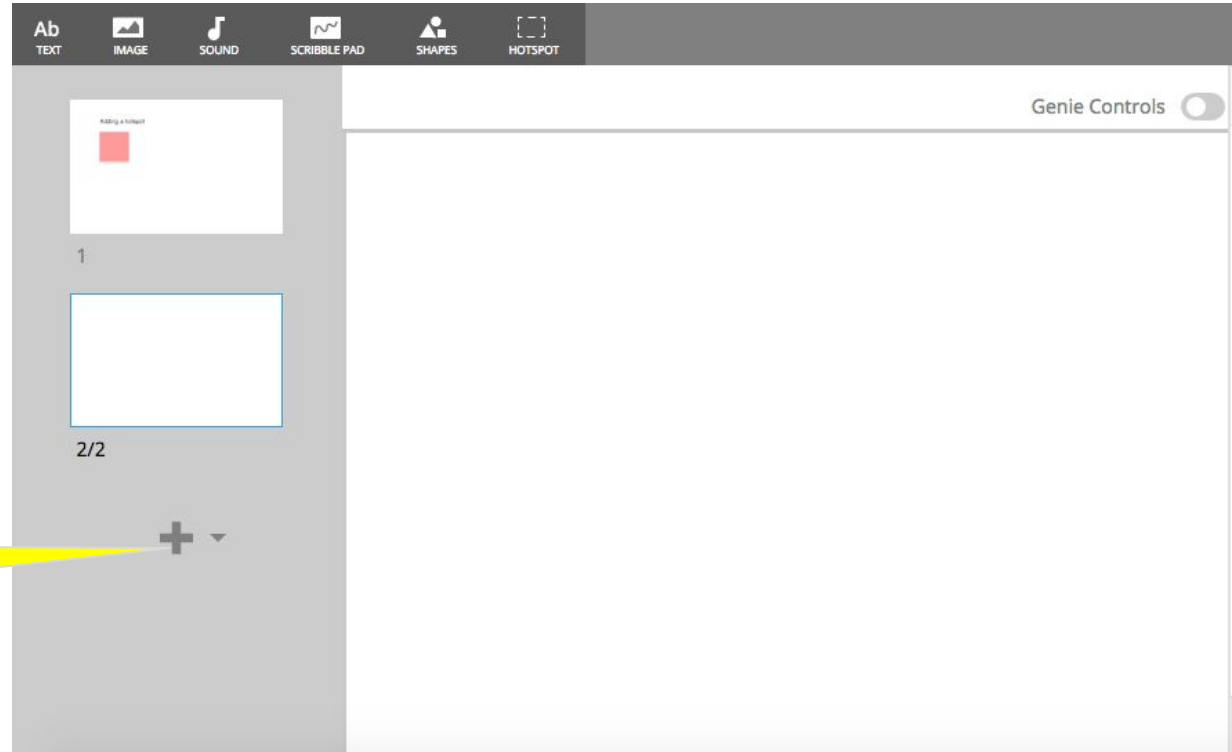
Click on "shapes" to add a shape into your story. onto the page. You can adjust the size and color of the shape controls above.

# Exploring Authoring Tool Controls - Add Hotspots



Click on "Hotspot" to add a hotspot (interactive layer) onto any part of the screen. You can attach sounds and enter a relevant "keyword" for the hotspot, so that the right dictionary meaning can be pulled out in case of words.

# Exploring Authoring Tool Controls - Add a new Page



Click on the “+” button below the page thumbnails to add a new page to the story.

# Exploring Authoring Tool Controls - Save & Preview the story

Click here for previewing the story, which will help you imagine how the story will be displayed to the end user on their tablets devices

Click here to save the progress of the story developed so far

Add comments for your co-authors here

Click here to send the story for review. Reviewers will review your story based on EkStep Content Guidelines. You will be notified of whether your story has been published or if it has been sent back for more work to you.

The screenshot shows the 'Untitled lesson' interface. At the top, there are buttons for 'SEND FOR REVIEW', 'DOWNLOAD', 'PREVIEW', 'SAVE PRO...', and 'CLOSE'. Below these is a toolbar with icons for 'Ab TEXT', 'IMAGE', 'SOUND', 'SCRIBBLE PAD', and 'SPOT'. The main content area shows a story layout with two empty text boxes labeled '1' and '2/2'. On the right side, there is a 'REVIEW COMMENTS' panel with sections for 'REPORTED ISSUES' and 'RESOLVED ISSUES', both showing 'No record found.'. Below these is an 'Add a comment' input field with a 'Send' button. At the bottom of the panel, there are 'Newest' and 'Oldest' sorting options and a 'No comments' message.

End of Tutorial